EXPENSE REPORT

Boy Scout Troop 394

NAME	TROOP POSITION	MAKE CHECK PAYABLE TO:

DATE	DESCRIPTION OF EXPENDITURE	ADMINISTRATIVE					OUTDOOR PROGRAM				OTHER MISC. EXPENSE	TOTAL
		AWARDS	FUNDRAISING	INSURANCE	PROGRAM	REGISTRATION	CAMP FEES	EQUIPMENT	FOOD	TRANSPORTATION		
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Check #	Date		SIGNATURE OF PAYEE	Date		
					Sub-Total	
					Less Cash Advance	
			SIGNATURE OF TREASURER	Date	**Balance Due**	
			OTHER APPROVAL AS REQUIRED	Date		