



Leading the way



TROOP POSITIONS

***Strong Values,
Strong Leaders!***



ONE SPL

SENIOR PATROL LEADER (Troop elected position - 6 month term)

Responsible To: Scoutmaster

Specific Duties:

- Preside at all troop meetings, events, activities, and annual program planning conference.
- Chair the patrol leaders' council.
- Name appointed boy leaders with the advice and consent of the Scoutmaster.
- Assign duties and responsibilities to youth leaders.
- Work with Scoutmaster in training youth leaders.
- Set a good example.
- Wear the uniform correctly.
- Live by the Scout Oath and Law.



One ASPL

ASSISTANT SENIOR PATROL LEADER

**(Appointed by SPL with approval of Scoutmaster
- 6 month term)**

Responsible To: Senior Patrol Leader Scoutmaster

Specific Duties:

- Act as assistant for the Senior Patrol Leader.
- Be responsible for training and giving direct leadership to the following youth leaders: troop scribe, librarian, historian and photographer, instructor, quartermaster, and chaplain's aide.
- Take over troop leadership in the absence of the senior patrol leader.
- Perform tasks assigned by the senior patrol leader.
- Function as a member of the patrol leaders' council.
- Set a good example.
- Wear the uniform correctly.
- Live by the Scout Oath and Law.



- THREE PATROL LEADERS (MAYBE 4)

PATROL LEADER (Patrol elected position - 6 month term)

Responsible To: Senior Patrol Leader

Specific Duties:

- Plan and lead patrol meetings and activities.
- Keep patrol members informed.
- Assign each patrol member a job and help them succeed.
- Represent the patrol at all patrol leader's council meetings and at the annual program planning conference.
- Prepare the patrol to take part in all troop activities.
- Develop patrol spirit.
- Work with other troop leaders to make the troop run well.
- Know what patrol members and other youth leaders can do.
- Function as a member of the patrol leaders' council.
- Set a good example.
- Wear the uniform correctly.
- Live by the Scout Oath and Law.



ONE APL for each patrol

ASSISTANT PATROL LEADER (Patrol elected position – 6 month term)

Responsible To: Patrol Leader

Specific Duties:

- Assist the patrol leader in:
 - planning and leading patrol meetings and activities.
 - keeping patrol members informed.
 - preparing your patrol to take part in all troop activities.
- Take weekly attendance of patrol attendance and provide to scribe.
- Take charge of the patrol in the absence of the patrol leader.
- Represent the patrol at all patrol leaders' council meetings in the absence of the patrol leader.
- Help develop patrol spirit.
- Work with other troop leaders to make the troop run well.
- Set a good example.
- Wear the uniform correctly.
- Live by the Scout Oath and Law.



- ONE QM

QUARTERMASTER (Patrol elected position – 6 month term)

Responsible To: Patrol Leader

Specific Duties:

- Under the guidance of the Troop Quartermaster:
- Keep records of patrol equipment.
- Keep patrol equipment in good repair.
- Issue patrol equipment and see that it is returned in good order.
- Suggest new or replacement items.
- Work with the Adult Quarter master responsible for equipment.
- Set a good example.
- Wear the uniform correctly.
- Live by the Scout Oath and Law.



ONE DUE SCRIBE

Due SCRIBE (Troop elected position - 6 month term)

Responsible To: Patrol Leader

Specific Duties:

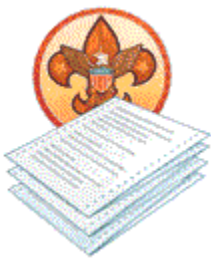
- Attend and keep a log of patrol leaders' council meetings.
- Assist troop committee members in helping place records on troop website.
- Record attendance (with help from Assistant Patrol Leaders)
- Assist troop committee members responsible for finance, records, and advancement.
- Function as a member of the patrol leaders' council.
- Set a good example.
- Wear the uniform correctly.
- Live by the Scout Oath and Law.



ONE ATT SCRIBE

Attendance SCRIBE (Troop elected position - 6 month term)

- - Record attendance (with help from Assistant Patrol Leaders) of meetings, campouts, PLC and other scout activities if needed.
 - Place attendance in Website on a monthly basis.
 - Function as a member of the patrol leaders' council.
 - Set a good example.
 - Wear the uniform correctly.
 - Live by the Scout Oath and Law.



ONE LIBRARIAN

LIBRARIAN (Troop elected position - 6 month term)

Responsible To: Patrol Leader

Specific Duties:

- Establish and maintain a troop library.
- Keep records on literature owned by the troop.
- With Troop committee approval, add new or replacement items as needed.
- Have literature available for borrowing at troop meetings.
- Keep a system to check literature in and out.
- Follow up on late returns.
- Function as a member of the patrol leaders' council.
- Set a good example.
- Wear the uniform correctly.
- Live by the Scout Oath and Law.



ONE HISTORIAN – Troop elected

HISTORIAN/PHOTOGRAPHER (Troop elected position - 6 month term)

Responsible To: Patrol Leader

Specific Duties:

- Take pictures at troop meetings and activities.
- Gather pictures and facts about past activities of the troop and keep them in scrapbooks, wall displays, on the troop website, or information files.
- Work with troop committee members to help place photographs on-line on troop website.
- Take care of troop trophies and keepsakes.
- Keep information about troop alumni.
- Function as a member of the patrol leaders' council.
- Set a good example.
- Wear the uniform correctly.
- Live by the Scout Oath and Law.



- 1 Chaplin's aide

CHAPLAIN'S AIDE (Troop elected position - 6 month term)

Responsible To: Assistant Senior Patrol Leader

Specific Duties:

- Keep troop leaders appraised of religious holidays when planning activities.
- Guide Patrol Chaplain's Aides and preside over Chaplain's Aide Council.
- Assist Chaplain or religious coordinator in meeting the religious needs of troop members while at activities.
- Encourage saying grace at meals while camping or on activities.
- Tell troop members about religious emblem program of their faith.
- Preside over closing prayer at troop meetings.
- Function as a member of the patrol leaders' council.
- Set a good example.
- Wear the uniform correctly.
- Live by the Scout Oath and Law.



- 1 instructor

INSTRUCTOR (Scoutmaster appointed position
- 6 month term)

Responsible To: Scoutmaster/Senior Patrol
Leader

Specific Duties:

- Instruct Scouting skills as needed within the troop or patrols.
- Prepare well in advance for each teaching assignment.
- Function as a member of the patrol leaders' council.
- Set a good example.
- Wear the uniform correctly.
- Live by the Scout Oath and Law.



- 1 guide

TROOP GUIDE (Scoutmaster appointed position - 6 month term)

Responsible To: Assistant Scoutmaster - new Scouts

Specific Duties:

- Help Scouts meet advancement requirements through First Class.
- Advise new Scout patrol leader on his duties and his responsibilities at patrol leaders' council meetings.
- Attend patrol leaders' council meetings with the new Scout patrol leader.
- Help assistant Scoutmaster train new patrol leader when he is elected.
- Guide new Scouts through early troop experiences to help them become comfortable in the troop and the outdoors.
- Function as a member of the patrol leaders' council.
- Set a good example.
- Wear the uniform correctly.
- Live by the Scout Oath and Law.

1 position

SPIRIT-MEISTER (Scoutmaster appointed position - 6 month term)

Responsible To: Assistant Senior Patrol Leader

Specific Duties:

- ☐ Encourage troop spirit through songs, patrol yells, skits, etc.
- ☐ Assemble and maintain spirit book of songs and skits for the troop.
- ☐ Function as a member of the patrol leaders' council.
- ☐ Set a good example.
- ☐ Wear the uniform correctly.
- ☐ Live by the Scout Oath and Law.

1 - medic

MEDIC (Scoutmaster appointed position - 6 month term)

Responsible To: Senior Patrol Leader

Specific Duties:

- Maintain troop First Aid Kit
- With Troop Committee approval, order new supplies as needed.
- Bring and carry first aid kit on all troop outings and events.
- Certify in CPR and receive First Aid Training
- Help Scouts meet first aid requirements through First Class.
- Assist with first aid instruction at Webelos Overnights.
- Assist with making sure all Scouts have updated ORANGE CARDS.
- Function as a member of the patrol leaders' council.
- Set a good example.
- Wear the uniform correctly.
- Live by the Scout Oath and Law.

2 JR. Web masters

WEBMASTER (Scoutmaster appointed position
- 12 month term)

Responsible To: Sr.Webmaster

Specific Duties:

- ☐ Develop the troop website with the guidance of the Webmaster.
- ☐ Assist Webmaster to ensure troop website projects a positive image of the troop and of Boy Scouting.
- ☐ Coordinate with, and instruct the Scribe and Historian/Photographer on posting material to the troop website, and assist with training sessions on use of site tools as needed.
- ☐ Project a positive image of Boy Scouting.
- ☐ Function as a member of the patrol leaders' council.
- ☐ Set a good example.
- ☐ Wear the uniform correctly.
- ☐ Live by the Scout Oath and Law.

1 Safety Officer

Safety officer :(Scoutmaster appointed position
- 6 month term)

Responsible To: Adult Safety officer

Specific Duties:

- Get keys from the office
- Overlook safety during setup and cleanup
- Check doors and bathrooms at closing
- Ensure all boys left with parents.
- Ensure safety during games.
- Set a good example.
- Wear the uniform correctly.
- Live by the Scout Oath and Law.



2 denchiefs

DEN CHIEF Scoutmaster approved position - 6 month term)

Responsible To: Scoutmaster and Den Leader in the pack and the Cubmaster of the pack

Specific Duties:

- ☐ Serve as the activities assistant at den meetings.
- ☐ Meet regularly with the den leader to review the den and pack meetings plans.
- ☐ If serving as a Webelos den chief, prepare the boys to join Boy Scouting.
- ☐ Project a positive image of Boy Scouting.
- ☐ Function as a member of the patrol leaders' council.
- ☐ Set a good example.
- ☐ Wear the uniform correctly.
- ☐ Live by the Scout Oath and Law.

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